

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**THURSDAY, SEPTEMBER 15, 2022, 10:00 AM, REGULAR SESSION**  
**3<sup>RD</sup> FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS**

**AGENDA**

FILED  
TERRI ROSS  
COUNTY CLERK  
2022 SEP 12 AM 8:56  
BY [Signature]  
UPSHUR COUNTY, TX  
DEPUTY

1. Invocation and Pledges.
2. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Limited Amendment of Cancellation Provisions for Liability Insurance for Fikes Wholesale Inc.; Temporary Order of Suspension; Order Appointing Temporary District Clerk and Order Setting Bond; Upshur County Position List with Base Pay-Revised 09/15/2022, Effective 10/01/2022; and, applications for use of Upshur County roads and rights-of-way and permit requests.
3. Discuss and take action to approve the Upshur County Clerk's Records Archive Plan and the Upshur County District Clerk's Records Archive Plan.
4. Discuss and take action to approve County Holidays and Commissioner Court meeting dates for 2023.
5. Discuss and take action to set Sheriffs' and Constables' Fees for 2023.
6. Hear a presentation by the Gilmer Industrial Foundation relative to the history of the GIF and to a long range road improvement plan for County Roads.
7. Discuss and take action to approve the Resolution authorizing the filing of a Grant Application with the East Texas Council of Governments for a Regional Solid Waste Grants Program Grant.
8. Discuss and take action to execute contract with Kofile for imaging and indexing of deeds of trust and Mechanic's liens.
9. Discuss and take action to accept HealthFast Medical, Gilmer, TX as the medical facility that Indigent Care patients must see to receive indigent care benefits.
10. Discuss and take action to set COBRA rates.
11. Discuss and take action to change the current vacation policy as stated in the employee handbook (Section 2B-3).
12. Discuss and take action approving the renovation of the Upshur County Courthouse with an estimated cost of \$12,839,123 offset by a grant from the Texas Historical Commission of \$5,218,363, known as the Round XII Courthouse Grant Renovation.
  - 12.1 Discuss and take action hiring a project administrator/coordinator relative to the Round XII Courthouse Renovation.
13. Discuss and take action to approve Source of Funds Statement and Verification and resolution with reference to the THCPP Round XII Grant.

14. Discuss and take action to adopt the Fiscal Year 2023 budget by record vote.
15. Discuss and take action to ratify the property tax increase of \$2,156,548 reflected in the Fiscal Year 2023 Budget by record vote.
16. Discuss and take action to adopt the Fiscal Year 2023 maintenance and operation tax rate of \$0.599 for Upshur County by record vote.
17. The Court will go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

\_\_\_\_\_ Section 551.071 (consultation with attorney(s))

A Section 551.072 (deliberation regarding real property);

\_\_\_\_\_ Section 551.073 (deliberation about gifts and donations);

B Section 551.074 (personnel matters);

C Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Consider the purchase, exchange, lease, sale or value of real property in connection with the re-location of County offices during Courthouse renovation or repairs;
  - B. Consider personnel matters (appointments, leaves, reassignments, resignations, retirements, termination, termination of probationary contracts, contract extensions)
    - i). Discussion of the office of the Administrator of the County Road & Bridge Department;
    - ii). Discussion of the hiring of a project administrator/coordinator to manage the Round XII Courthouse Renovation; and,
  - C. Consider Security issues as authorized under Texas Government Code, Chapter 551.074(a)(1) and 551.176.
18. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

19. Adjourn.



9-9-2022  
@ 3:35 P.M.

Todd Tefteller,  
Upshur County Judge